

Global Responders Group, Inc.
Corporate Offices
1129 Underwood Road
Aledo, Texas 76008
+1 937 546 5118

AMER Office
Tower 12, Floor 23
Marina Square
Al-Reem Island
Abu Dhabi, UAE
+971 55 932 4300

incident and risk management specialist



Current Opening: Fire Safety Coordinator posting for Tokyo, Japan

Global Responders Group has a requirement for one (1) full-time Fire Safety Coordinator based in Tokyo, Japan.

Duties include:

- Implementing and maintaining inspection;
- Provide Warden training;
- Conduct drills and exercises;
- Maintain Wardens;
- Input into plans;
- Conduct assessments;
- Liaise with local fire brigade and authorities; and
- Building management.

Candidates must be experienced in fire safety and demonstrate ability to managing wardens and office fire safety, as well as, demonstrate the ability to perform risk assessments and create required reports.

Job Type: Full-time

Salary: negotiated based on experience and qualifications

Required education:

- Diploma/Certificate

Prerequisite requirements and experience:

- Fire Safety: 5 years
- Language: Proficient in English - writing and speaking
- Language: Proficient in Japanese - writing and speaking (*preferred*)
- Instruction: Be able to create and present training programs
- Report Writing: Be able to provide examples of reports written and demonstrate ability

Point of Contact:

Na'im Howard, Global Responders Group, General Manager, naim@globalrespondersgroup.com